

Registration form

| | | |
|---|------------------|--------------------|
| Course type: | Start of course: | Duration in weeks: |
| First name + Surname: | | |
| Address: | | |
| Date of birth: | Sex: | |
| Nationality: | Profession: | |
| Telephone: | Email: | |
| Accommodation | | |
| Accommodation: yes <input type="radio"/> no <input type="radio"/> | | |
| with breakfast <input type="radio"/> with half-board <input type="radio"/> without meals <input type="radio"/> single apartment <input type="radio"/> | | |
| Remarks (e.g. Allergies, special diets): | | |
| German language level | | |
| A1 = beginner with no knowledge of German <input type="radio"/> with a slight knowledge of German <input type="radio"/> A2 = elementary <input type="radio"/> | | |
| B1 = pre-intermediate <input type="radio"/> B2 = upper intermediate <input type="radio"/> | | |
| C1 = advanced <input type="radio"/> | | |

Agency

I herewith accept all conditions of participation.
 Minors require the signature of one parent or guardian.

Place, date

Signature

Terms and conditions

1. The **minimum age** for all courses is 15.
 2. No tuition is given at weekends or on public holidays, i.e.: 12.2., 29.3., 1.4., 1.5., 9.5., 20.5., 30.5., 3.10. and 1.11.2024.
The lost tuition will not be made up (except individual lessons). The school remains closed from 21.12.2024 to 5.1.2025.
 3. Participants must register in person or in writing via mail or email; on receipt of registrations at KAPITO, enrolments are binding. A contract will come into effect as soon as KAPITO confirms the course.
 4. The **day of arrival** is the Sunday before the beginning of the course. The **day of departure** is the Saturday after the end of the course.
 5. The accommodation arranged by KAPITO can only be used for the duration of the KAPITO course. Should participants occupy the rooms longer than the stipulated course period, KAPITO will charge a monthly compensation fee. If the accommodation type requested by the participant is booked up, KAPITO will arrange accommodation in a different category. If a participant wants to change accommodation at his/her own request and if KAPITO then arranges a different room, the accommodation arrangement fee of 80 € will be payable once more. Any loss of rent caused by a change of accommodation requested by the participant will also be charged to the participant.
 6. A deposit of 200 € is due at the time of registration. The participant will receive a confirmation of enrolment together with a list of the outstanding costs. The rest of the course fee must be paid at the beginning of the course at the very latest; if the course lasts longer than 6 months, payment in

instalments can be arranged. All bank fees must be paid by the participant.
 7. In the case of cancellation, the deposit will be refunded minus a handling fee of 100 € as long as a notice is received in writing by KAPITO at least 14 days before the beginning of the course. If cancellation is made later, the deposit will be lost. Moreover, the 80 € fee for arranging accommodation and 50% of the costs of the booked accommodation for 4 weeks must be paid if KAPITO cannot place another student in the accommodation. After the beginning of a course, cancellation or shortening of the booked course are no longer possible. A course break can only be taken after 6 months by arrangement with KAPITO. In the case of non-attendance by the participant, the complete fees for the course and accommodation must be paid. These regulations do not apply in the case of exercise of the statutory right of cancellation of the contract.
 8. No reimbursement will be made for tuition which is missed due to the participant's own fault. On the first course day, a written and oral placement test will take place. Tuition lost during this test will not be reimbursed or made up later. If a student misses more than 20% of the lessons, no certificate will be issued.
 9. We reserve the right to make modifications to the programme. In exceptional cases, the normal maximum number of students per group may be exceeded by 1 or 2. Should the minimum number of students (4 in the case of group courses) not be reached, KAPITO reserves the right to cancel the course or to reduce the number of lessons as follows:

by 50 % in the case of only 1 participant, by 40 % in the case of 2 participants, by 20 % in the case of 3 participants. The Intensive Plus Course in the afternoon may overlap with the cultural and social programme.
 10. KAPITO may be held liable for loss or damage caused by wilful intent or gross negligence. KAPITO may be held liable for ordinary negligence only in the case of loss or damage caused by injury to life, limb or health as well as in the case of breach of any material contractual duty ("cardinal duty"). In the case of negligent breach of cardinal duties, our liability shall be limited to the amount of loss or damage typical and foreseeable for the type of contract concerned. In the case of loss or damage caused by another participant, liability shall lie with the latter. Participants are recommended to take out health and liability insurance. KAPITO cannot be held liable for any loss or impairment of performance arising from circumstances of a force majeure nature or caused by any third party. Nor can KAPITO be held liable for any third-party services not performed in the proper manner.
 11. Parents registering students under 18 years of age agree that neither KAPITO nor the host families have any responsibility for the supervision of minors.
 12. All personal data of participants collected by KAPITO will be treated in accordance with the provisions of data protection law.
 13. It is also possible in specific cases for special arrangements to be agreed which deviate from these terms and conditions of participation.
 14. The place of jurisdiction is Münster.

Dates and Prices 2024

| Intensive Course (20 lessons per week) | | | | | |
|--|---|-----------|--------|-----------|--------|
| Students per class: | 6 - 12 | | | | |
| Starting dates: | Every Monday | | | | |
| Absolute beginners only on: | 8.1., 5.2., 4.3., 2.4., 29.4., 27.5., 1.7.*, 29.7.*, 2.9., 30.9., 28.10. und 25.11.2024 | | | | |
| 1 week: | 210 € | 8 weeks: | 1390 € | 24 weeks: | 3480 € |
| 2 weeks: | 400 € | 12 weeks: | 1970 € | | |
| 3 weeks: | 590 € | 16 weeks: | 2520 € | | |
| 4 weeks: | 760 € | 20 weeks: | 3010 € | | |
| Extension: | Price per week 5th to 12th course week: | | 180 € | | |
| | Price per week after the 12th course week: | | 160 € | | |
| | Price per week after the 24th course week: | | 140 € | | |
| * July and August: 25 € supplement per week for bookings of less than 24 weeks | | | | | |

| Intensive Plus Course (24 lessons per week) | | | | | |
|--|---|-----------|--------|-----------|--------|
| Students per class: | 6 - 12 | | | | |
| Starting dates: | Every Monday | | | | |
| Absolute beginners only on: | 8.1., 5.2., 4.3., 2.4., 29.4., 27.5., 1.7.*, 29.7.*, 2.9., 30.9., 28.10. und 25.11.2024 | | | | |
| 1 week: | 250 € | 8 weeks: | 1660 € | 24 weeks: | 4170 € |
| 2 weeks: | 480 € | 12 weeks: | 2360 € | | |
| 3 weeks: | 700 € | 16 weeks: | 3010 € | | |
| 4 weeks: | 910 € | 20 weeks: | 3610 € | | |
| Extension: | Price per week 5th to 12th course week: | | 220 € | | |
| | Price per week after the 12th course week: | | 190 € | | |
| | Price per week after the 24th course week: | | 170 € | | |
| Intensive Plus Course = course in the morning + 2 x 2 lessons in the afternoon with contents: A1 , A2 + B1 communicative skills and grammar review • B2 + C1 skill training, exam preparation and strategy training * July and August: 25 € supplement per week for bookings of less than 24 weeks | | | | | |

| University Preparation (24 lessons per week) | |
|---|--|
| Students per class: | 6 - 12 |
| Basic module*: | 8.1., 2.4., 29.7., 2.9. and 30.9.2024 |
| 24 weeks: | 4170 € |
| Advanced module**: | 29.1., 26.2., 25.3., 24.6. and 16.9.2024 |
| 16 weeks: | 3010 € |
| * For absolute beginners; ** the advanced module starts with B2.1 Basic plus advanced module: 8.1. - 11.10.2024 / 2.4. - 17.1.2025 / 29.7. - 16.5.2025 / 2.9.24 - 20.6.2025 / 30.9.24 - 18.7.2025 If you book the basic and advanced module in advance: | |
| 40 weeks: | 6190 € |

Dates and Prices 2024

| Summer Intensive Course (20 lessons per week) | | | |
|---|--|----------|--------|
| Students: | 6 - 12 | | |
| Starting dates: | Every Monday in the period 1.7. to 30.8. | | |
| 2 weeks: | 450 € | 3 weeks: | 665 € |
| 4 weeks: | 860 € | 8 weeks: | 1590 € |
| Absolute beginners only on 1.7. and 29.7. | | | |

| Summer Intensive Plus Course (24 lessons per week) | | | |
|--|--|----------|--------|
| Students: | 6 - 12 | | |
| Starting dates: | Every Monday in the period 1.7. to 30.8. | | |
| 2 weeks: | 530 € | 3 weeks: | 775 € |
| 4 weeks: | 1010 € | 8 weeks: | 1860 € |
| Absolute beginners only on 1.7. and 29.7. | | | |

| Compact Course / German for work (30 l. per week) | |
|--|--------------|
| Students: | 6 - 12 |
| Starting dates: | Every Monday |
| 1 week: | 670 € |
| Additional week: | 650 € |
| Group tuition in the morning (20 lessons) + 2 individual lessons in the afternoon (10 lessons) | |

| Individual Course (20 or 30 lessons per week) | | | |
|--|---------------------------------|-----------------|--------|
| Students: | 1* | | |
| Starting dates: | Every Monday | | |
| 1 week (20 l.): | 920 € | 1 week (30 l.): | 1380 € |
| Additional week: | 920 € (20 l.) 1380 € (30 l.) | | |
| Course programme as desired. * 2nd student free of charge | | | |

| KAPITO Extra (face-to-face or online) | |
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| Individual tuition in the afternoon: | 10 lessons 460 € |

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| Minimum age for all courses: 15 years | Winter break: 21.12.2024 - 5.1.2025 |
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1 lesson = 45 minutes

Participants who have already attended a course at KAPITO receive a one-off discount of 50 € (there must be at least 3 months between the courses). **Price includes:** Tuition, course material, cultural and social activities, enrolment fee, support for visa application, placement test, certificate, student card, internet access (wifi), learning support in the afternoon.

Examination Dates and Fees 2024 (dates and prices subject to change)

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|-----------------------------------|---|--|-------------------------------------|
| telc Deutsch A1 and Deutsch A2: | 2.2., 28.3., 24.5., 26.7., 27.9. and 22.11.2024 | | |
| telc Deutsch B1* and Deutsch B2*: | 29.2./1.3., 21./22.3., 25./26.4., 16./17.5., 20./21.6., 22./23.8., 24./25.10., 19./20.12.2024 | | |
| telc Deutsch C1 Hochschule*: | 1./2.2., 27./28.3., 23./24.5., 25./26.7., 26./27.9. and 21./22.11.2024 | | |
| TestDaF exam (paper based): | 12.3., 16.5., 17.7., 15.10.2024 | | |
| TestDaF exam (digital): | 6.2., 26.3., 18.4., 6.6., 6.8., 17.9., 12.11.2024 | | |
| TestAS (paper based): | 2.2., 27.4., 19.10.2024 | | |
| telc Deutsch A1: | 100 € | telc Deutsch A2: | 90 € |
| telc Deutsch B1: | 150 € | telc Deutsch B2: | 140 € |
| telc Deutsch C1 Hochschule: | 200 € | TestDaF: | 210 € (digital) 215 € (paper based) |
| TestAS: | 145 € | Registration for telc exams at least 15 days before the exam * Exam Thursday and Friday afternoon | |

Dates and Prices 2024

Accommodation

| | 1 week | 2 weeks | 3 weeks | 4 weeks | Additional week |
|--|--|---------|---------|---------|-----------------|
| Single room with breakfast | 185 € | 295 € | 405 € | 540 € | 135 € |
| Single room with half-board* | 245 € | 415 € | 585 € | 780 € | 195 € |
| Single room without meals (with use of kitchen)** | 140 € | 240 € | 330 € | 440 € | 110 € |
| Apartment (without meals)*** | from 180 € per week, 2nd person on request | | | | |
| Studio (without meals)*** | from 210 € per week | | | | |
| All rooms are single rooms with a family or a single person without or with meals (homestay) | | | | | |
| * with full board at weekends | | | | | |
| ** Minimum age: 18 years *** Minimum age: 23 years (apartment) / 18 years (studio) | | | | | |
| For apartments and for long-term accommodation bookings we charge a security deposit. | | | | | |
| Fee for arranging the accommodation: 100 € | | | | | |

KAPITO Airport Transfer

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| Münster FMO, Dortmund DTM and Düsseldorf DUS | Price on request |
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Once you have sent the registration form, please transfer the deposit of 200 € to our account:
 IBAN: DE55 4007 0024 0258 1783 00
 BIC/SWIFT: DEUTDEDB400
 Deutsche Bank, Stubengasse, Münster
 Bank charges are to be met in full by the student.

The remaining balance should then be paid by transfer before your departure to Münster or at our front office at the start of the course. We will reserve your place in the course as soon as we have received the deposit.

Any questions?

For further information, please visit our website or contact us by phone: +49/251/98 11 97-0 or email: info@kapito.com
 Website: www.kapito.com